

ART Vendor “Late” Application

46th Annual Carbondale Mountain Fair
July 28-30, 2017 in Sopris Park, Carbondale, CO



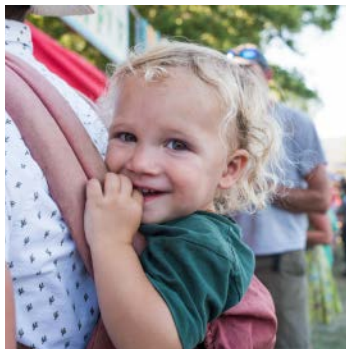
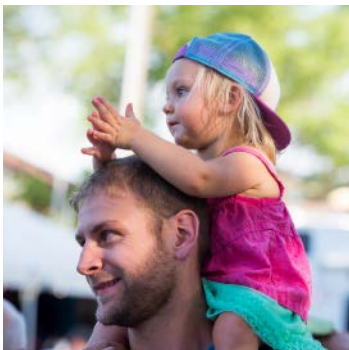
Carbondale is a certified Creative District by the state of Colorado and is a central hub of arts activity in the Roaring Fork Valley from Aspen to Rifle. The Mountain Fair is a great microcosim of the creativity that we honor all year long. Celebrating art in all forms, the fair is known for its diverse range, non-stop entertainment, great food and amazing spirit. We continually look for the best through our juried art show. The Carbondale Mountain Fair attracts visitors from all over Colorado and is free to the public.

IMPORTANT DATES

Application Deadline: **Now accepting late applications**

Acceptance Email: **April 3, 2017 or later**

Refund/Cancelation Deadline: **May 19** (full refund), **May 20 - June 16** (partial refund), **No refund after June 16**



Member of the Colorado Artist Tour

Over 40 Colorado juried Arts and Crafts Fairs in one mailing.
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ART Vendor Rules (page 1 of 2)

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Keep this page for your reference.

ELIGIBILITY The Carbondale Mountain Fair is a juried art show. Any artist or craft person exhibiting **his or her own handmade works of art**. (Not manufactured, not imported.) Any community service, civic, or social organization, or educational institution selling only its own works of art. Criteria for judging include quality and uniqueness of items.

APPLICATION DEADLINE: Now accepting late applications

ALL APPLICATIONS MUST INCLUDE ONLY: (Do NOT send this page or any other printed materials)

- * Application Form (2 pages only)
- * Digital Images Submission Form (digital images emailed to vendors@carbondalearts.com)
- * Digital images emailed by
- * Complete payment of both Application Fee and Booth Space Fee

APPLY BY MAIL to Carbondale Mountain Fair, PO Box 175, Carbondale, CO 81623 Must include payment with 2 separate checks or money orders for Application Fee and Booth Space Fee.

APPLY BY EMAIL to marianne@carbondalearts.com Application Fee and Booth Space Fee must be paid online with credit card at carbondalearts.com/mountain-fair/vendors-musicians/

FEES Must be paid in two separate checks or money orders, made payable to Carbondale Mountain Fair. Undeposited checks will be destroyed unless you include a self-addressed stamped envelope with your application.

1. **\$40 Late Application Fee:** Non-refundable. Deposited upon receipt. All applicants - no exceptions.
2. **Space Fee:** Deposited after acceptance April 3. If you neglect to send your Application Fee and Space Fee in separate checks, your Space Fee will be deposited upon receipt. See refund policy below.

\$350 for Arts & Crafts

-OR-

\$100 plus 15% commission on gross sales at the Fair.

This option applies to: Pre-packaged Foods, Hands-on Kids' Activities, any Services, Psychics, Massage; or Local Artists who are current PAID members of CCAH and reside in an '816xx' zip code.

DIGITAL IMAGES Digital Images Submission Form must be included with your application. Email digital images to marianne@carbondalearts.com. See quality requirements.

SALES TAX All Vendors are operating under the Carbondale Mountain Fair Sales Tax License. You are required to record gross sales for each day of the fair, collect and pay all state and city sales taxes, and any commissions due to the Carbondale Mountain Fair, during one of our designated Check-out times and BEFORE leaving the fair. In order to report your Sales Taxes as PAID, you must provide us with your tax ID, either Social Security number or FEIN. Your sales tax license is NOT needed and can NOT be used as tax ID for our sales tax reporting purposes. We highly recommend that you take a few minutes to apply for an FEIN for your own financial security. Getting an FEIN is easy and can be done at the IRS website: <https://www.irs.gov/Businesses/Small-Businesses-&-Self-Employed/How-to-Apply-for-an-EIN>

BOOTH CONSTRUCTION A 10' X 10' booth space is provided. All necessary building material is the responsibility of the exhibitor. There is no electricity and no wi-fi.

SHARED BOOTHS Up to three artisans may share a booth, however ALL must complete separate application forms, including Digital Image Submission Form, and each pays the \$40 Application Fee. All must be accepted by the jury.



Carbondale Arts

ART Vendor Rules (page 2 of 2)

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LATE APPLICATIONS Applications submitted after the February 28 application deadline must include the \$40 Late Application Fee. Late applications will be juried against existing wait list only when space becomes available.

REFUND POLICY Booth Space Fees are refundable for cancellations received in writing by email or mail by May 19. Half of the Booth Space Fee may be refunded (after the Fair) for cancellations received between May 20 and June 16, if the space is filled from our Wait List. Booth Space Fees are not refundable for cancellations received after June 16.

Application Fees and Late Application Fees are not refundable.

NOTICE OF ACCEPTANCE / REJECTION: We will notify you BY EMAIL on April 3, 2017, or upon acceptance.

*All communications and notifications from Mountain Fair will be by email. Please include the best email address to reach you, printed clearly on the application form.

ART Vendor Application Form (page 1 of 2)

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Carbondale Arts

Business Name _____

Contact Name _____

Mailing Address _____

City, State, ZIP _____

Phone _____ **Cell** (where you can be reached during the fair) _____

Email _____ **Number of Employees** _____

**This is our ONLY method of communication with you. Please print clearly.

(Total for your business, not fair employees)

Have you been accepted in previous Carbondale Mountain Fairs? **Yes, Number of years:** _____ **No**

Category (select only one for program listing)

3-D Art

Body & Bath

Clothing

Accessories (bags, hats, belts, etc.)

Culinary Arts

Housewares

2-D Art

Healing Arts

Jewelry

Kids (toys, clothing products)

Kids Activities

Photography

Combined

Other category _____

Description of products you will be selling (This is for the program listing, approx. 20 characters or 6 words)

By signing this application form, you understand and agree to:

- Read carefully, and save all communications from the Mountain Fair, and submit any requested information by stated deadlines.
- Check-in at Mountain Fair during one of our designated Check-in times, BEFORE setting up in your booth space.
- Obey all parking, loading and unloading restrictions
- Provide tax ID, either Social Security number or FEIN. All Mountain Fair Vendors are operating under the Mountain Fair sales tax license. Your sales tax license is NOT needed and can NOT be used as tax ID for our sales tax reporting purposes.
- Record gross sales for each day of the fair, collect and pay all state and city sales taxes, and any commissions due to the Carbondale Mountain Fair, during one of our designated Check-out times and BEFORE leaving the fair.
- Refusal to abide by the Mountain Fair regulations and policies, whether state here or in any other communications, may result in disqualification from the Fair

Signature _____ **Date** _____

** Incomplete applications, or applications without Application Fee and Booth Space Fee, and Digital Images Form and digital images (emailed) will not be accepted.

ART Vendor Digital Image Submission Form

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Carbondale Arts

Digital images and this form are required with your application for the jury process. Email digital images to marianne@carbondalearts.com

IMAGE REQUIREMENTS Submit 4 digital photos which are representative of your work and reflect your price range (showing lowest, middle and highest prices, if possible.) Only 4 photos will be presented to the jury, so **do not send more than 4.** We recommend each image include 2-4 items. Do not include images of your booth. **Please make sure your images meet our quality and format requirements below.**

QUALITY The jury has only these 4 images to represent your work. Please make sure that they are high quality photos which accurately show the breadth of your work and details of your craftsmanship. **Every type of item you wish to sell must be represented in these images.**

FORMAT Digital images should be in jpeg format with resolution close to 300 dpi. File size should be around 1MB. Files should not be pixelated, and should fill a computer screen without having to zoom in. Please send original (non-web) images whenever possible. **Please, DO NOT send brochures, business cards or any other printed material.**

Business Name _____

Contact Name _____

List of Awards, prestigious shows, etc. _____

Image 1: _____

Name of file

Price of items(s)

Description

Image 2: _____

Image 3: _____

Image 4: _____